



University for Peace Universidad para la Paz



Cover Form for the letter of recommendation

Applicant: Complete your personal information and deliver or e-mail this cover form to the person who will write your recommendation. Each cover form should be written on the letterhead stationary, have attached a letter of recommendation and be signed by the respondent. He/she must email them back directly to the University for Peace.

Name of Applicant: _____
(First Name) (Last name)

Passport Information: _____
(Passport Number) (Passport Country)

Respondent: The University for Peace would appreciate your assistance in helping us form the best possible judgment of this applicant. Evaluate the applicant as you deem appropriate in terms of the following: motivation for graduate study, ability to do independent work, dependability, and maturity. Please also address the applicant's ability in oral and written expression.

Complete the information below and use a separate sheet of paper to write your recommendation letter. The cover form and the letter must be signed and they must be emailed directly to: specialprogrammes@upeace.org

Note: All admission application materials are due by the established deadline.

1. I have known the applicant for _____ (length of time in months/years), as a(an):

| undergraduate student | graduate student | employee
| other (please specify) _____

2. I have served as applicant's:

| department chair | advisor | employer | professor
| other (please specify) _____

Please mark: | Dr. | Mr. | Ms.

Name of Respondent: _____ Title: _____

Institution: _____ Department: _____

Phone: _____ Email: _____

Address: _____

Signature: _____ Date: _____