



University for Peace



Professional Development Opportunities May 2017

Dear UPEACE Alumni and Students:

Please note that although the UPEACE Career Officer checked the authenticity of the opportunities listed below; students and alumni are responsible for also verifying each opportunity listed at its source before applying to any of these options. This involves visiting the sponsoring organization website, and, if there are any remaining questions or concerns, contacting the organization directly. UPEACE is not responsible beyond sending out this information to students and alumni.

(The following positions are cross-posted from Peace and Conflict Development (PCDN) Network:
<https://pcdnetwork.org/jobs/>)

1. Several Job Openings, at UN University (UNU) & Alliance 8.7 Launch Global Knowledge Platform to Tackle Modern Slavery, New York

[Website](#) United Nations University

Comms, Monitoring, Evaluation & Learning Officer (UNU & Alliance 8.7 Initiative)
CLOSING DATE: 2017•06•16

Data Science Lead (UNU & Alliance 8.7 Initiative)
CLOSING DATE: 2017•05•31

Project Assistant (UNU & Alliance 8.7 Initiative)
CLOSING DATE: 2017•06•30

Project Manager (UNU & Alliance 8.7 Initiative)
CLOSING DATE: 2017•05•31

Editor (UNU & Alliance 8.7 Initiative)
CLOSING DATE: 2017•06•16

[Apply here](#)

Note: UNU offers three types of employment contracts: fixed-term staff (General Service, National Officer and Professional) positions, Personnel Service Agreement positions (the above are Personnel Agreement positions) and individual contractor/consultant positions. For more information, see the [Types of Employment page](#).

UNU also offers a variety of [Fellowship](#) and [Internship](#) opportunities.

2. Enough Project Development Officer, Washington, D.C.



University for Peace



Position Summary:

The Development Officer facilitates the daily operations of the Development team, including tracking ongoing projects and deadlines, maintaining customer relationship management platforms, conducting some donor management and escalation outreach, and fielding any Development-related external inquiries. The Development Officer supports the work of the Founding Director by tracking and helping manage the grant report/proposal drafting process, centralizing grant agreement and compliance details, and helping to strategize on overall cultivation and grant management. The Development Officer also actively coordinates with our fiscal sponsor, New Venture Fund, to process and properly code income and to review and submit grant reports/proposals.

Closes: May 31, 2017

For more information and to apply: <http://enoughproject.org/about/jobs/development-officer>

3. Program Officer, Creativity and Free Expression, Ford Foundation, NY

SUMMARY DESCRIPTION:

Ford Foundation seeks a Program Officer (PO) to help shape and advance the Foundation's work at the intersection of art and social justice. The PO assesses and analyzes the field of the arts to identify its key ecosystems and work with various actors to shape and influence agendas to address diagnosed problems and opportunities. S/he is expected to share substantive knowledge with Foundation colleagues, and collaborate broadly across the Program Division. In addition, s/he will also serve as a 'connector' of grantees, and work with practitioners, government officials, scholars, NGO and corporate sector leaders, and other donors on issues of common concern to leverage positive impact toward common goals. This job is based in our New York office.

[Apply here](#)

4. Call for Applications, the Build Peace Fellows Program

The [Build Peace Fellows](#) program builds local innovative potential for individuals and organisations embedded in peacebuilding processes. Over one year, we help Fellows take an innovative peacebuilding intervention from idea to pilot implementation. Fellows also emerge with a strong understanding of best practices in innovation that will allow them to design and manage programs that introduce innovation processes to their peacebuilding work.

Please cite PCDNetwork as the source of the posting in your application

Closes: Jun 29, 2017

[Apply here](#)

5. Programme Development Officer, Nonviolent Peaceforce, Erbil, Iraq



University for Peace



Nonviolent Peaceforce (NP) is a dynamic, international non-governmental organization. We work to reduce violence and protect civilians in countries affected by violent conflict and its aftermath.

NP is in the process of setting up protection programming in Iraq as part of the humanitarian response to the impact of the Mosul offensive. Applicants should be prepared for rapid deployment. The post is based in Erbil, Iraq with regular travel to field locations.

We are seeking an enthusiastic and dynamic Programme Development Officer to join our Iraq team. The Programme Development Officer works with the country management team to establish and maintain donor relationships, write proposals, monitor and evaluate project implementation, report to donors and manage grants.

The successful candidate has as at least two years of experience in a similar position. S/he combines creativity and innovation with a keen eye for detail and accuracy. S/he has excellent oral and written communication skills, a demonstrable interest in civilian protection/violence reduction, and a track record of cultivating donor relationships and writing successful proposals. S/he thrives in a multicultural environment, is a collaborative team player, and is comfortable living and working in highly fluid and insecure environment.

For more information about NP and its work, as well as full details of the position and the application process, please go to NP's website: www.nonviolentpeaceforce.org and <http://www.nonviolentpeaceforce.org/background/2015-09-10-17-05-01?view=category&id=90>

6. Citizen Mediators Fellowship, Mediators Beyond Borders (Full-time, based virtually)

[Website](#)

Overview

CitizenDEMOS is a collaborative initiative started by citizens who are concerned about the health and sustainability of democracies in the US and internationally. We organize ourselves according to our professional expertise, such as Citizen Mediators, Citizen Social Workers, Citizen Engineers or Citizen Teachers, to further the mission and objectives of CitizenDEMOS.

Citizen Mediators brings together mediators, dialogue facilitators, restorative justice practitioners and other conflict resolution professionals who feel compelled to leverage their unique tools, skills and sensibilities to strengthen democratic societies and bridge the divides existing within society. For more information about the initiative, visit: <https://mediatorsbeyondborders.org/citizen-mediator/>

To Apply

Please submit a cover letter and resume to "ATTN: Ashok Panikkar, CM Fellowship" at info@mediatorsbeyondborders.org. Include the dates of your availability and the number of



University for Peace



hours per week to which you can commit. Candidates who can volunteer at least 20 hours per week are preferred. Only applicants invited for an interview will be contacted. Deadline for applications is 30 May 2017 at 12 PM ET.

Please cite PCDNetwork as the source of the posting in your application

7. Program and Business Development Intern, Max Foundation, Amsterdam

[Website](#)

As Program and Business Development Intern for Max Foundation you will help to support strategic initiatives that will fundamentally improve our organisation's position among local institutional- and NGO partners, and help the organization continue to grow and scale.

For more information: <http://www.maxfoundation.org/en/about-us/jobs/>

Closes: May 28, 2017

8. Program Coordinator – Amani Institute (Developing professionals who create social impact), Bengaluru, Kamataka, India

[Website](#)

Description of Position

It is a joy to work on helping other people to build meaningful careers and lives. After successful launches in Nairobi, Kenya (2013) and Sao Paulo, Brazil (2015) Amani Institute is looking forward to launch in Bangalore, India later in 2017. As Nairobi plays the role of a hub office for the Africa region and Sao Paulo for Latin America, we envision that Bangalore will play a similar role for Asia. Amani Institute is seeking a passionate, committed, and entrepreneurial changemaker to join our growing team and support the expansion to India.

APPLY NOW to contact Amani and find out more about this position and their new program in India: <http://amaniinstitute.org/contact/>

Application deadline: June 15, 2017

9. The following positions are cross-posted from AWID: <http://www.awid.org>

Gender Research Consultant, United Nations High Commissioner for Refugees (UNHCR)
Location: Home Based | Deadline: 31 May 2017

Program Assistant, Advocacy and Policy, The International Women's Health Coalition (IWHC)
Location: New York City | Deadline: 9 June 2017

Staff Attorney, Judicial Strategy, The Center for Reproductive Rights



University for Peace



Location: New York City | Deadline: Open until filled

10. The following internship opportunities are cross-posted from Idealist:

<https://www.idealist.org/en/?type=INTERNSHIP>)

PR & Copywriting Intern, Outward Bound, Costa Rica

Website: [Outward Bound Costa Rica](#)

Social Justice Advocacy Intern - Housing & Homelessness,
Seattle, WA

Website: [Justice Leadership Program](#)

■