



# Applying to UPEACE?

Enjoy your student journey at UPEACE!



## VISA



University for Peace



## Upon Arriving at UPEACE Temporary Student Residence



Upon arriving at UPEACE, contact our Visa Officer at [visas@upeace.org](mailto:visas@upeace.org) and provided the required documentation to begin the immigration process (see *BEFORE ARRIVING TO PEACE*). An electronic file will be created for each student in the General Directorate of Migration and Foreign Affairs web portal, which will allow all parties involved to track the process.

# 01



Our Visa Office will provide each student with their unique immigration file number, as well as an official certification indicating that their case is “under review” or “in progress”. Next steps will be communicated exclusively through your UPEACE email, so make sure to check it regularly. Once our Visa Officer notifies you, you will be required to attend an appointment to submit your fingerprints.

# 02



If the temporary student residence is approved, students must attend a final appointment at the National Post Office (Correos de Costa Rica) in Santa Ana, the nearest town. There, each student will have their picture taken for their residency card (DIMEX).

# 03



We recommend you carry your DIMEX with you at all times, since it is considered your official identification card (valid for one year from the date of issue), along with your UPEACE Student ID. In case of loss or theft of your DIMEX card, you must report this immediately to both UPEACE and the local police, as a copy of the official police report must be presented to the corresponding judicial body in order to obtain a new appointment to replace the residency card.

# 04